**UWL Replay Staff Opt-out form**

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| **Performers’ rights & lecture recording**   1. In order for students to have access to lecture recordings the ‘performer’ (lecturer) must temporarily assign their performer’s rights to the University. 2. If staff do not wish to temporarily assign their performer’s rights to the University they need to opt-out of being recorded.   This form should be completed by any member of staff not willing to temporarily assign performance rights to the University for the purpose of lecture recording.  **Please e-mail the completed form to your Head of School for approval** | |
| **STAFF DETAILS** | |
| Name: | Email: |
| School: | |
| Date: | |
|  | |
| By completing this form I confirm that:   1. I do not wish to temporarily assign my performance rights to the University for the purpose of lecture recording. 2. I will prevent timetabled recordings from taking place by stopping UWL Replay in the classroom. | |
| Reason for not temporarily assigning performance rights to the University: | |
| Modules affected: | |
| **Please e-mail the completed form to your Head of School for approval** | |
| Further information on UWL Replay: [www.uwl.ac.uk/teachinghub](http://www.uwl.ac.uk/teachinghub) | |